



**Welcomes You  
TO  
PARENT'S ORIENTATION 2026-27  
Pre-School**



# ORIENTATION

## Purpose:

- To inform the parents about changes to be implemented.
- To acquaint the new parents about the working and policies of our school.

# School At A Glance

- ❖ **Co Education**
- ❖ **English Medium**
- ❖ **Pre- School to Higher Secondary**
- ❖ **CBSE curriculum**
- ❖ **Commerce & Science Streams**
- ❖ **Residential facility for students  
(5<sup>th</sup> Std. onwards)**



**AIM** : To offer a positive learning – stimulating environment aided with IT.

**VISION** : To imbibe traditional values with global education perspective.

**MISSION** : To be the trendsetter in the customized education.

# SCHOOL TIMINGS

Timings for the academic year 2026-2027  
for Pre- School are: **9:40 am – 1:30 pm**

The main gate of  
the school will be  
closed at **9:30**  
**a.m.**



# COMMUNICATION MODE




- ✓ **Email:** [admin@vrajbhoomi.org](mailto:admin@vrajbhoomi.org)
- ✓ **PTMs :** Parents-Teachers Meetings / Open Days.
- ✓ **Appointment with the Principal:** Between 2 & 3 pm  
with prior appointment.
- ✓ **Appointment with Teachers /Coordinators:** With prior  
appointment from school admin.
- ✓ **Handbook:** Should be used for daily communication
- ✓ **WhatsApp Community Group** (One way  
communication)

# Communication Links



 **Admin Office** : 9099044833,9099044834

 **Transport** : 9879618701,9879618719

 **Dining** : 9879618701

 **Account Office** : 9879618703,9879618700

# COMMUNICATION CHANNEL



**Email: samvad@vrajbhoomi.org**

**Coordinator**

***Class teacher***

***Subject teacher***

# OUR MONITORING HEADS

**PRINCIPAL**

**Ms. Bindu Bhatt**

**ACADEMIC IN-CHARGE**

**Ms. Dharmika Punjani**

**COORDINATOR**

**Ms. Runki Mandal**



# Curricular and Co-Curricular Team

Coordinator: Ms. Runki Mandal



- Ms. Caran Christian
- Ms. Devyani Payar
- Ms. Ekta Jha
- Ms. Hema Chhaparia
- Ms. Hetalben Patel
- Ms. Kavita Desai
- Ms. Leela Dabhi
- Ms. Manju Shah
- Ms. Niyanta Trivedi
- Ms. Prapti Joshi
- Ms. Ruchi Trivedi

**For Daily Updates**  
**Visit [www.vrajbhoomi.org](http://www.vrajbhoomi.org)**

Visit [www.facebook.com/visma.anand](https://www.facebook.com/visma.anand)

**Community Group(WhatsApp)**



# FEES DETAILS

- Fees can be paid **Half-yearly (6 Months) or Yearly (12 Months)**
- Fees must be paid between **1<sup>st</sup> and 7<sup>th</sup>** of the month.
- **NO reminders** will be given.
- **Co-Scholastic Fees- Rs. 500/-**



# **CLASS WISE COMMUNITY GROUP**

- ✓ For giving uniform message to all the parents, we have created a **one way WhatsApp Community group using only the registered numbers provided to the school.**
- ✓ The group will be for important messages only.
- ✓ Please inform the Admin in case you **change your number** and ensure you provide the number of the **parent who is easily reachable for communication.**

- ✓ **Coordinator's number** will be given in your child's handbook. Please **save the number in your phone to receive messages**. Then only you will be able to see the messages.
- ✓ Parents are **requested not to message or call any teacher personally** for any kind of school work.
- ✓ **Concerns or issues** are to be informed through handbook or **in office** only and our teachers will get back to you.

# School Curriculum

## Curricular Activities



## Co-curricular Activities



**Evaluation**  
**Process**  
Continuous observation

**Grading**  
Through  
Classwork as  
well as  
Homework,  
Worksheets  
and Revision  
Worksheets

**Curricular**  
**Activities**

**School**  
**Competitions**  
Recitation,  
Handwriting,  
Fancy Dress ,  
Drawing

**Field Trips**

**Fine and  
Gross Motor  
Skills  
Development,  
Games**

**Festivals and  
Celebrations**

**Co-Curricular  
Activities**

**Role Plays  
and Act out**

**Field Trips  
&  
Picnic**

# Routine at School


- School timings for the Academic year 2026-2027 for Pre-School: **9:40 am to 1:30 pm.**
- There will be assembly, circle time, breakfast, curricular and co-curricular activities as well as lunch.
- Children will board the bus at **1:40 p.m.**



# SCHOOL RULES

- ❖ For School Rules please refer the **School Hand Book.**
- ❖ Parents need to **fill the first two pages of the handbook, paste your child photo and put your signatures on both the pages.**

For Office use



Name : \_\_\_\_\_ G.R.No : \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Class : \_\_\_\_\_ Sec : \_\_\_\_\_ Roll No. : \_\_\_\_\_ Blood Group : \_\_\_\_\_

Allergy if any \_\_\_\_\_

Father's Name : \_\_\_\_\_ Mother's Name : \_\_\_\_\_

Address (Residence) : \_\_\_\_\_

\_\_\_\_\_

Father's No.: \_\_\_\_\_, Mother's No.: \_\_\_\_\_, Emergency Contact No.: \_\_\_\_\_

Bus No.: \_\_\_\_\_ Transportation pick up spot : \_\_\_\_\_

House : \_\_\_\_\_ Class Teacher : \_\_\_\_\_

Sibling in School if any : (Yes/No) Name : \_\_\_\_\_ Class : \_\_\_\_\_

**SPECIMEN SIGNATURES**

The specimen signatures of the Parents/Guardians who are responsible for signing the reports/remarks etc. should be given below.

Signatures \_\_\_\_\_

Relationship with Pupil \_\_\_\_\_

Note:\* State relationship with pupil

This handbook has to be brought to school daily.

# SCHOOL RULES

- ❖ **Please mention any allergies or medical conditions** your child has, along with necessary precautions.

Dear Parent / Guardian,

You are kindly requested to inform us if your child is suffering from any allergy or serious medical condition. If we are aware about the same, we can take precautions or may take appropriate actions in case of any emergency.

If any, please mention (the condition & remediation): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Declaration

I have read all the School Policies and Rules and promise to be abided by them.

મેં શાળાની તમામ નીતિઓ અને નિયમાં વાંચ્યા છે અને તેનું પાલન કરવા માટે વચનબંધ છું...

Parent's / Guardian's signs. \_\_\_\_\_

# Leave Policy

- **No leave or absence will be granted without prior written application in the Hand Book only.**
- In case of illness (infectious or contagious disease) the school should be notified within **2 days** and a medical certificate is needed before resuming the school.

# Leave Policy

- Once in School, no leave will be granted for half day without prior permission.
- 85% of attendance is compulsory in every month of the each term.



## ATTENDANCE RECORD

ABC



NAME \_\_\_\_\_  
 GRADE \_\_\_\_\_  
 SCHOOL \_\_\_\_\_  
 YEARS \_\_\_\_\_

MONTH/DAY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	
JANUARY																																	
FEBRUARY																																	
MARCH																																	
APRIL																																	
MAY																																	
JUNE																																	
JULY																																	
AUGUST																																	
SEPTEMBER																																	
OCTOBER																																	
NOVEMBER																																	
DECEMBER																																	



# Discipline Policy



➤ Details related to the discipline policy are mentioned in the handbook. Kindly go through it thoroughly.

1. Uniform
2. Expensive ornaments/ jewellery/ nail art
3. Irregularity in HW/CW
4. Bringing/ Sharing Eatables
5. Bus Discipline

# Uniform , Books and Shoes

## **Regular Uniform Material and Sports Uniform**

Dear Parents,  
Please find details of Uniform are available as below mention address :

**a) Mafatal Family Shop, Anubharti**  
(for Boys / Girls Uniform):  
regular Uniform, Sports Uniform, Belt, Tie and Socks

Note : - For Pre-School (Nur-SrKg), there is Ready made Uniform only

**Jemson's House, Nr. Laxmi Cinema,  
Subhash Road-Anand.**

Phono No . : 9825821051

**Parents are requested to visit the following shops for stitching :**

**b) Radhe Tailors**  
(for Boys / Girls Uniform):

**G-10, Rangoli Complex, B/h, Pioneer High School, Near Deep Hospital Bhalej Road, Anand.**

Phono No . : 9925292743

**Regular Uniform & Sports Uniform**

**c) M.M.Gents Tailors (for Boys Uniform):**

Nr. Gayatri Khaman, Subhash Road, Anand  
Phone : - 9228313492

**d) C.M.Pithadia (for Girls Uniform):**

Subhash Road, Opp. Aero Guest House, Anand

### **Pattern & Colour of School Shoes**

### **Text Books & Note Books**



**AJAY BOOK STALL ,  
Mota Bazar, V V Nagar  
02692-238 237 /  
80788 88088**

**On the day of Orientation shoes are available in the school premises**  
**After orientation shoes will be available @**  
**RADHEE TAILORS**

**On the day of Orientation Text Books & Note Books are available in the school premises**  
**After orientation they can be collected from AJAY BOOK STALL**

# UNIFORM



- ✓ Parents must ensure that their child comes to school in proper uniform.
- ✓ Please note that on **Wednesday, the child should come to school in Colour Dress.**
- ✓ If not in proper uniform, the child should have a valid reason in the form of a note duly signed by the parents / guardian only.

# Hair Do

## FOR BOYS & GIRLS

### BOYS

- A well trimmed simple haircut.
- No fancy haircut will be permitted.

### GIRLS

- Hair below shoulder, tied in one / two plaits
- Hair above shoulder , black hair bands or pony tails

➤ Haircut not allowed (Boys)



➤ Haircut allowed (Boys)



➤ Hairstyle allowed (Girls)



➤ Hairstyle not allowed (Girls)



# No Nail art in school



**No Jewellery ( including religious stones and earrings)**



# Bus Discipline



- ✓ Student should board the bus on time.
- ✓ **Students should maintain good behaviour at all times.**
- ✓ No throwing objects or fighting.
- ✓ **Eating on the bus is not allowed.**
- ✓ Any complaints should be mentioned in the handbook or reported to transport department.
- ✓ **Strict actions would be taken for any misbehaviour in the bus.**

# HOME WORK

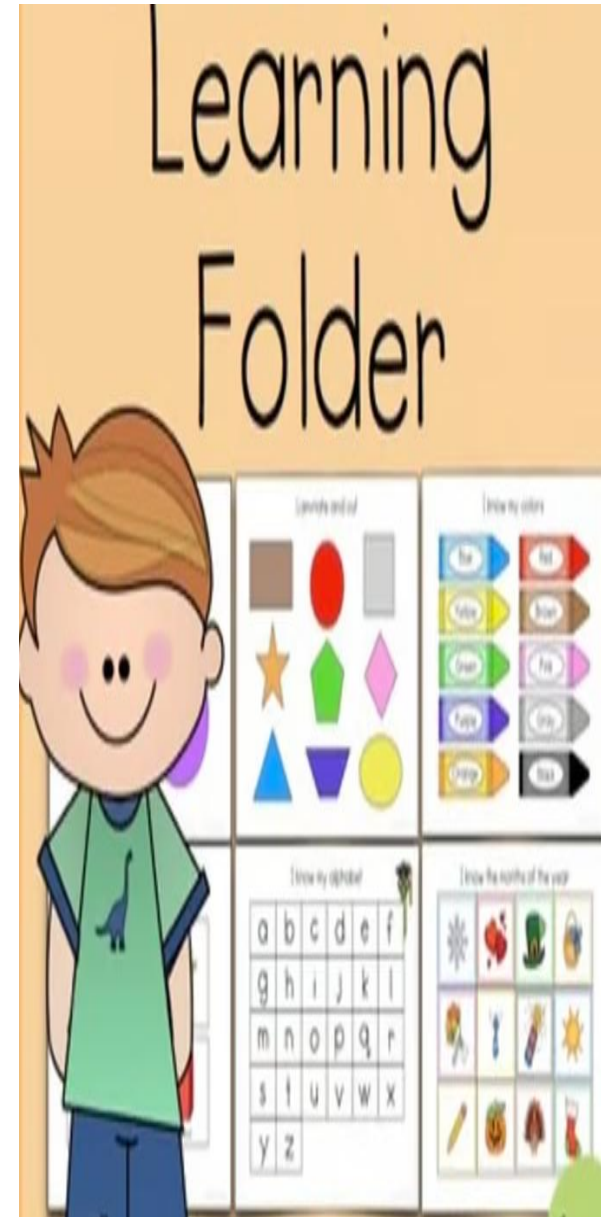
- Usually it is noticed that Home work is not taken seriously.
- Kindly note that in **Vrajbhoomi, H.W. also is evaluated and graded.**
- Given H.W. should be neatly completed and sent back to school the next day.
- Nursery will not be given H.W.
- Jr.KG. and Sr.Kg. will be given H.W. twice a week in Math and English and once a month in ISC.



Please note: **At Visma Pre School teachers are not allowed to take Tutions of our students and if they will be found then strict actions will be taken with the particular teacher and student.**









# WORKSHEETS

- Numbered worksheets will be given to kids in all subjects.
- Parents are requested to maintain separate files subject wise and keep a record of all the given worksheets.
- Worksheets will be prepared topic wise and included in evaluation.







# Practice worksheets

**Bugs - Fill in the Missing Vowels:**  
Look at each picture of a bug and fill in the missing vowels for each bug.

 sp _ d _ r	 b _ _
 l _ dy b _ g	 b _ _ t l _
 w _ r m	 b _ t t _ r f l y
 _ n t	 m _ t h













**Tracing and writing number 1 to 5.**









	1	1	1	1	1
	2	2	2	2	2
	3	3	3	3	3
	4	4	4	4	4
	5	5	5	5	5

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**Complete the Patterns:**

Look at each pattern and complete the pattern by drawing the next shape in the sequence.


				_____
				_____
				_____

	+		=	_____
	+		=	_____
	+		=	_____
	+		=	_____






**Count**

**Different**

Count the number of items in each row and write the number in the box.

	_____
	_____
	_____

Match the letter to the picture that starts with that sound. Write the letter.

K		_____
R		_____
E		_____
P		_____
O		_____

# PROGRESS CARD



- **The progress card for your child has been prepared keeping in mind each and every aspect of your child's growth and development.**
- **Parameters have been set according to each grade level. As the grade level increases the parameters will also increase/ vary.**
- **There are different areas for which your child will be closely and continuously observed and graded.**
- **A record of your child's height and weight will also be maintained each term.**

# The main parameters for which your child will be graded in the Term Report are:

- **Gross Motor Skills**
- **Fine Motor Skills**
- **Language Skill .....**
  - 1. Listening Skills
  - 2. Speaking Skills
  - 3. Reading readiness
  - 4. Writing readiness
- **Math Readiness .....**
  - Mathematical Aptitude
- **Programme of Inquiry**
- **Personality development.....**
  - 1. Cognitive Skills
  - 2. Psychomotor Skills
  - 3. Behaviour
  - 4. Social and Emotional skills
  - 5. Work Habits

# Explanation of Grades

<b>A</b>	<b>Outstanding</b> - Achieves the Competency and associated Learning Outcomes beyond the grade level
<b>B</b>	<b>Advanced</b> - Achieves the grade level Competency and associated Learning Outcomes quickly
<b>C</b>	<b>Proficient</b> - Achieves the Competency and associated Learning Outcomes very satisfactorily
<b>D</b>	<b>Progressing</b> - Achieves the Competency and associated Learning Outcomes with occasional/some support from teachers
<b>E</b>	<b>Beginner</b> - Tries to achieve the Competency and associated Learning Outcomes with a lot of support from teachers



Each child will be observed in the class every day and monthly grades will be given at the end every month.

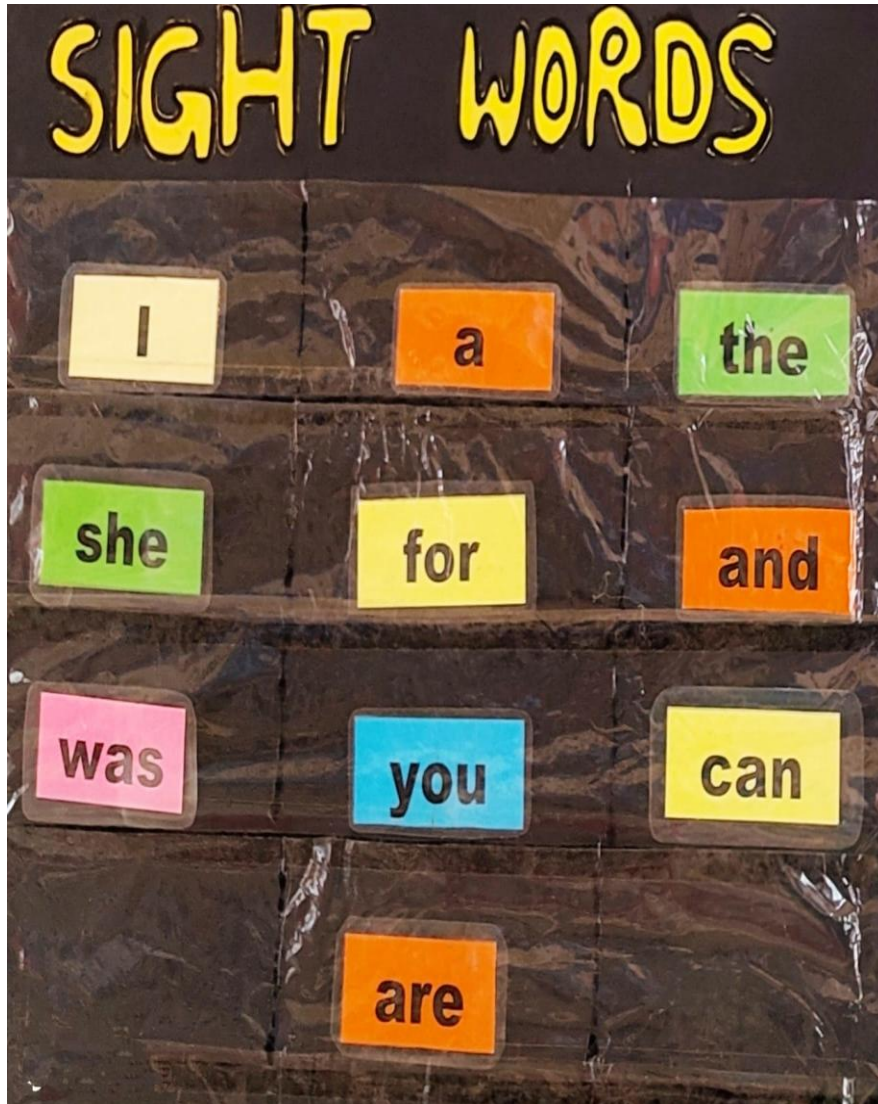
# Important notes for Parents

- You are requested to **tag/ label** each and every belonging of your child including shoes.
- Please keep **one extra pair of clothes** in your ward's bag.
- The **handbook** must be checked and sent to school **daily**.
- Please send **1 box of pencil , 5 erasers and a plastic folder** with your child on the first day of school.

# Important notes for Parents

- School has provided you with the **calendar of events** which includes holidays, celebrations, field trips, competitions, Open days and all the other events from Nursery to Std. XII.
- You are requested to plan your **family functions and holidays** only after reviewing it.
- Books will be kept in school with the teachers and will only be **sent home whenever Homework is given.**

# SIGHT WORDS



For Jr. and Sr.Kg sight words in English, Math and I.SC will be uploaded in the Broadcast group every month. You are requested to take print outs of those sight words and make your child memorize it for continuous assessment.

# Expectation from Parents

- **Kindly check and share handbook messages with your child regularly.**
- **Help your child to sit and focus while completing H.W.**
- **Ensure work allotted to your child is completed and sent back to school on time.**
- **Encourage daily reading and understanding.**
- **Support regular writing practice for better formation and speed.**
- **Please try to communicate in English at home if possible.**

# Strategies for dealing with Kids

- ▶ Plan occasional outings to bond and relax.
- ▶ **Spend quality time together regularly.**
- ▶ Encourage daily interaction.
- ▶ **Monitor and balance screen time.**
- ▶ Read stories together.
- ▶ **Involve them in decision making.**
- ▶ Encourage independence.





# Parent Workshop

- **Helps parents, both experienced and inexperienced.**
- **Learn what to expect at each development stage of their child.**
- **Helps parents to guide their children in the right way and helps in discovering their child's true potential.**

# Attendance and Participation in all activities will also be considered in the Report card

## Field Trips



## Sports Day



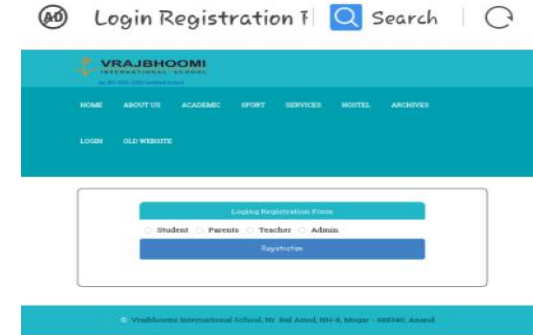
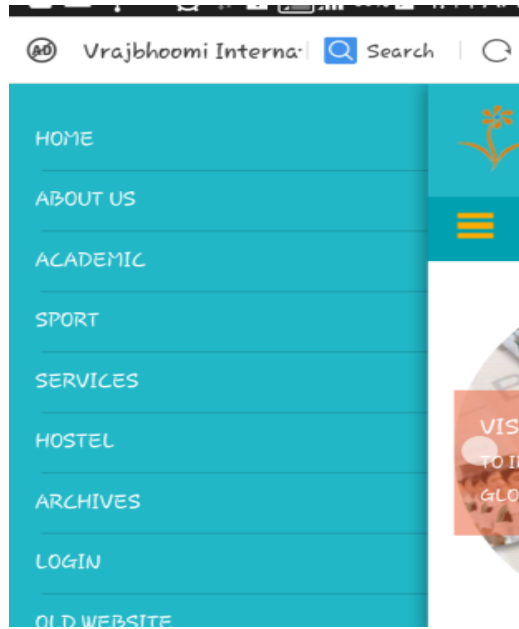
## Celebration of Festivals



## Annual Concert



# How to log in into our website?




**ADMISSIONS OPEN**  
Std. Pre Primary to 9th  
Std. 11th (Science, Commerce & Humanities)  
**CBSE Affiliated**

Integration of two great ideologies...

**VRAJBHOOMI**  
INTERNATIONAL SCHOOL

Founder & Regent By  
Shastri Swami Narayencharandasji  
**Shree Vrajbhoomi Ashram - Anand**

Indian Values | Digital Smart Classes | Personal Care  
Lush Green Campus & Play Area | Food | Transportation  
Hostel Facility Available

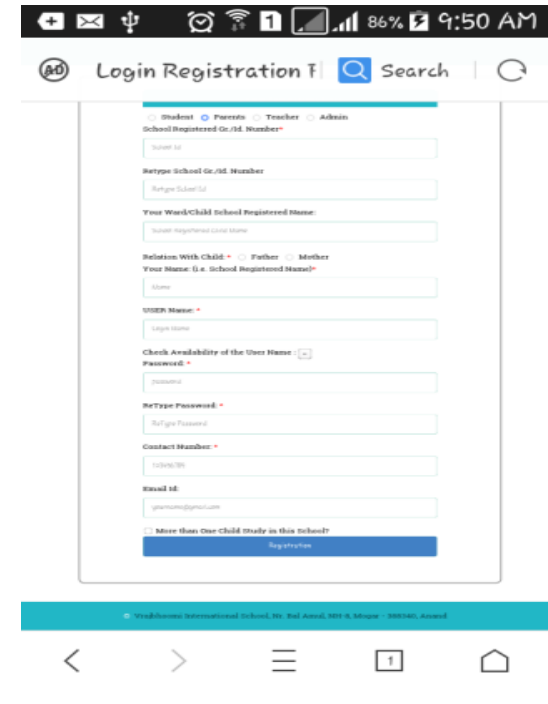
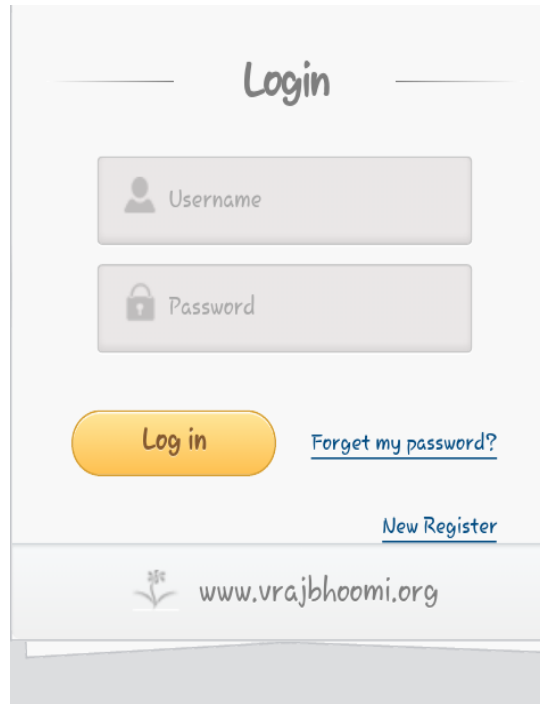
**VRAJBHOOMI**  
A LEADING EDUCATION GROUP  
OF ANAND & VIDYANAGAR  
IS READY TO EXPAND  
ITS WINGS IN  
**SAURASHTRA**

Rajkot Campus      Anand Campus

**SUNFLOWER GLOBAL SCHOOL**  
Opp. Ash. Auto Ltd., Ribda, Rajkot-Gondal Highway, Rajkot.  
Ph. +91-93772 12341 | E. sgs@vrajbhoomi.org

**VRAJBHOOMI INTERNATIONAL SCHOOL**  
N.H.No. 3, N. Bal Anand, MORGAR - 386049, Anand.  
Ph. +91-29897-852530 / 851731 | E. admin@vrajbhoomi.org

www.vrajbhoomi.org



# How to Log In ?

1. Create your Personal User Id
2. You may log in through GR No. of your Child and also give necessary details as asked in the form.
3. Enter User Name and Password
4. Keep it Confidential.

**Thank You**

